

SERVICE UNIT MANAGER'S SELF-APPRAISAL

Date of Review: _____

Name: _____

Service Unit _____

New Experienced

RATINGS

The Service Unit Manager is the key volunteer representative for Girl Scout operations in a service unit. She/he gives leadership to retain and extend membership and provide program support. The service unit manager is appointed by the field director.

Please circle the appropriate category.

Explain ratings below 2.

- 1 = needs improvement
- 2 = meets expectations
- 3 = exceeds expectations

Return this appraisal to your field director by June 30, Thank You

ACCOUNTABILITIES:

RATINGS

- | | | | |
|--|---|---|---|
| 1. Took the appropriate training for the position and kept my knowledge current at all times. | 1 | 2 | 3 |
| 2. Worked with the field director to provide leader support (i.e. linking leaders or other method) | 1 | 2 | 3 |
| Explain method:

_____ | | | |
| 3. Communicated with field director and service team regularly. | 1 | 2 | 3 |
| 4. Directed the work of the service team and developed and implemented service unit objectives. | 1 | 2 | 3 |
| 5. Recruited and released members of the service team as necessary. | 1 | 2 | 3 |
| 6. Handled the problems of the service unit with the members of the service team and with the <u>assistance</u> of the field director. | 1 | 2 | 3 |
| 7. Facilitated council fundraising on local level. | 1 | 2 | 3 |
| 8. Succeeded in promoting collaboration between troops and community to provide service. | 1 | 2 | 3 |

List examples:

- | | | | |
|---|---|---|---|
| 9. With the service unit, served and actively recruited girls and adults from all population segments of the community. | 1 | 2 | 3 |
|---|---|---|---|

continued over> > >

- | | | | |
|--|---|---|---|
| 10. Represented the council in explaining and maintaining council and national Girl Scout policies, standards and procedures. | 1 | 2 | 3 |
| 11. With the field director sees that each operational volunteer is provided with the opportunity for regular review and evaluation. | 1 | 2 | 3 |

Please circle your satisfaction on the job:

greatest 5 4 3 2 1 least

12. My strengths as a service team member are:

13. In order to accomplish the responsibilities of this position and assist the service unit, I need the following help:

Please check (✓) one of the following:

- Recommended for reappointment to current position
- Recommended for the following position: _____
- Not recommended for reappointment
- Will not continue

COMMENTS: _____

Service Unit Manager

Field Director